

REEDLEY HALLOWS PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY, APRIL 6, 2009

Present: Chairman Cllr M E Blomeley
Cllrs. R Allen, Mrs P McCormick, Mrs V Bates, Mrs L Oddie

In Attendance: John Cartmell, Keith Milburn, Terry Clarke, Cllr Mrs S Derwent

1. PUBLIC QUESTIONS

There were no questions from the public.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. RECORD OF MEMBERS' INTERESTS

The Chairman reminded members to give any updates to their records to the Clerk.

4. APOLOGIES FOR ABSENCE

There were apologies from Cllr Ramirez-Townrow and Borough Cllr Tonia Barton.

5. MINUTES OF THE LAST MEETING

Cllr Bates moved the acceptance of the minutes of the last meeting held on March 9, 2009, and Cllr Blomeley seconded.

6. CLERK'S REPORT

Members noted the Clerk's Report, a copy of which is attached to these Minutes. The Clerk referred to the bank mandate form which needs revising but this had not yet arrived from the bank. It will be circulated to the relevant members, and Cllr Bates will then take the completed form to a branch with a form of i.d.

The Chairman then reported that an election has not been called and that two co-options will take place at the May meeting. He asked those interested to submit a brief letter of application to the Clerk prior to that meeting.

7. MEETINGS

The Clerk referred to the request from the Chairman of the Hospice that, due to security checks, we vacate the meeting room by 8.30 p.m. Members agreed to commence the pre-meetings at 6.30, followed by the full meetings at 7 p.m.

8. FINANCE

The Clerk referred to the Final Salary Award, backdated to March 2008, and this would take the Clerk's hourly rate to £9.496 and the Lengthsman's hourly rate to £7.58.

Members approved the following items:

Cheques to:

J Cartmell: Lengthsman's Expenses: £113.70;

LALC: annual subscription: £362.69;

M.E. Blomeley: reimburse. - book/flowers for Christine Healey £24.79

Standing Order to Clerk - Salary/Expenses: £205.78;

Members noted the account balances at 31 March of £774.92 (Community) and £4,196.86 (Business);

Members noted the Budget:Actual Expenditure control spreadsheet;

Members noted the updated Receipts and Payments spreadsheet;

Risk Assessment:

Councillors Allen & Blomeley together with The Clerk have reviewed the Risk Assessment Document and recommend that the outcome of the review document is approved by the Parish Council. The risk assessment will be kept under review during the coming year.

Asset Register:

Following a review by The Clerk and Councillors Allen & Blomeley, the Parish Council was recommended to approve that Parish Assets are valued on the basis of replacement value, in line with current guidance.

The asset register has been re-stated on this basis and has been updated to include all current known assets

The Clerk reported she will be contacting the Internal Auditor to go through the accounts to 31 March 2009 prior to the audit (details of which have been received);

Re: Action Plan

RA advised that there is nothing further to report at this meeting;

Members then discussed a letter received from St Luke's Church, Brierfield requesting a donation towards upgrading the smaller meeting room which will be used for a range of community activities including lunches. Members RESOLVED to donate £500.

9. LUCAS PLAYING FIELDS

Members noted there was nothing to report at the current time.

10. ENVIRONMENTAL

JC reported that he has tidied the alleyways.

LO reported on the muddy state of the footpath that runs along the fence between the railway line bridge and the canal bridge - this was previously stoned but appears to have been covered over. This will be investigated: MB.

11. PLANNING

13/09/0102P - siting of a static caravan for security and office use at: Barden Lane Stables, Barden Lane - Mr D McDevitt - members objected to this application stating that it appears to be creeping development and it would not be in-keeping with the local environment.

12. FOOTPATHS REVIEW

BA asked that the data is in by the June meeting, when he will compile a report to submit to the Footpaths Officer.

13. NOTICE BOARD - REEDLEY SCHOOL

MB reported that the notice board should be in situ within the next two weeks.

14. PARISH COUNCIL WEBSITE

MB reported that he has updated the website. KM volunteered to take over the upgrading of the website. Members noted the website address is: www.pendlelife.co.uk/rhpc.

15. DELEGATES' REPORTS

AREA COMMITTEE: MB reported that the next meeting is on April 7;

LANCS LOCALS: MB had requested speed limits on Barden Lane / Greenhead Lane & Cuckstool Lane be reviewed by LCC Highways;

PACT: was held on March 18. We did not have a representative at this meeting;

LALC: next meeting May 26th

16. COUNCILLORS' LOCAL ISSUES

Parish Councillors: MB reported that taxis and hire cars are being parked on Dovedale Close and Borrowdale Drive - this was reported to the local Police who dealt with the immediate problem;

LO asked if there was any funding for unadopted roads - SD advised that there are 11 km of unadopted roads within Brierfield and Reedley. The Chairman advised he would forward some relevant information to Cllr Oddie;

Borough Councillors: there was nothing to report;

County Councillor: SD reported that money is currently available for areas requiring dropped kerbs within the parish.

17. DATE OF THE NEXT MEETING

Members noted that the date of the next meeting is MONDAY, MAY 11, 2009 at 6.30/7 p.m.
- this meeting is the Annual Parish Meeting and the Annual Council Meeting when the positions of Chairman and Vice Chairman will up for election. The Clerk to seek nominations prior to the meeting.

There being no further business the Chairman thanked everyone for attending and closed the meeting at 8.10 p.m.

Signed: Chairman

Date: